



DEPARTMENT OF THE NAVY

COMMANDING OFFICER
NAVAL AIR STATION
700 AVENGER AVENUE
LEMOORE, CALIFORNIA 93246-5001

IN REPLY REFER TO:

NASLEMINST 1020.4C
N00CL

MAR 26 2001

NAS LEMOORE INSTRUCTION 1020.4C

From: Commanding Officer, Naval Air Station, Lemoore

Subj: UNIFORM POLICY AND REGULATIONS FOR COMNAVREGSW
AREA FIVE (LEMOORE, SAN LUIS OBISPO, FRESNO)

Ref: (a) CINCPACFLTINST 5400.12N
(b) U. S. Navy Uniform Regulations (NAVPERS 15665I)

Encl: (1) Seasonal Chart - Naval Uniform
(2) Seasonal Chart - Marine Uniforms
(3) Specific Guidance for Military and Civilian Attire
within Area Five
(4) Working Uniform Regulations, Off Station

1. Purpose. To prescribe the basic Navy uniforms and publish uniform policy and regulations for Naval and Marine Corps personnel under NAS Lemoore area coordination responsibilities per reference (a).

2. Cancellation. NASLEMINST 1020.4B

3. Background. Reference (b) is the basic directive governing the wearing of uniforms and civilian attire by naval personnel. As subarea coordinator, NAS Lemoore has been delegated authority to prescribe uniforms of the day that are compatible with local climate, mission, and public visibility.

4. Information

a. Enclosure (1) provides a seasonal chart of Navy uniforms for summer and winter wear within NAS Lemoore area of coordination.

b. Enclosure (2) provides specific guidance for Marine Corps personnel.

c. Enclosure (3) provides specific guidance for proper wearing of the military uniform and civilian attire in Area five.

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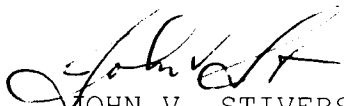
d. Enclosure (4) provides specific guidance for wearing of working uniforms off base.

5. General Regulations. All military personnel, while onboard military installations, will be in the prescribed uniform of the day (dress or working) or appropriate civilian attire as described in reference (b). The Commanding Officer, Marine Aviation Training Support Group, NAS Lemoore, will be senior advisor to the Commanding Officer, NAS Lemoore on uniforms for wear by Marine Corps personnel.

6. Action

a. Commanding officers and officers in charge shall ensure that all military personnel fully understand the provisions of reference (b) and this instruction and require strict compliance by personnel under their cognizance. Continuous attention will be directed to ensure that uniforms are properly worn and maintained so as not to bring discredit to the command or the naval service. Personnel at all levels must ensure that their own appearance and that of their subordinates conform to the grooming standards delineated by reference (b) and this directive.

b. Commanding officers will establish procedures to monitor proper adherence to uniform violations on the station. Violations will be referred to the appropriate unit commanding officer for disciplinary action. Naval Air Station Commanding Officer will establish necessary oversight procedures, and instances of inappropriate disciplinary action will be forwarded to NAS Lemoore Command Master Chief.



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UNIFORM REQUIREMENTS

1. Keys:

- P - Primary Uniform of the Day
A - Alternate (in lieu of the prescribed uniform)

2. Authorized uniforms of the day for summer and winter periods are as follows:

<u>UNIFORM OF THE DAY</u>	<u>SUMMER</u>	<u>WINTER</u>
<u>Officers/Chief Petty Officers(CPOs)</u>		
Service Dress Blue	A	P
Summer Khaki	A	A
Summer White	P	
Winter Blue		A
<u>Enlisted E1 - E6</u>		
Service Dress Blue	A	P
Service Dress White	P	
Summer White	A	
Winter Blue		A

Working Uniforms

The following working uniforms as appropriate to the season may be authorized by the Commanding Officer for personnel whose work would unduly soil the prescribed Uniform of the Day.

Officer/CPOs

Working Khaki
Winter Working Blue
Aviation Working Green
Camouflage (Security and Seabee personnel only)
Coverall uniform

Enlisted E1 - E6

Utilities
Coverall uniform
Winter Working Blue
Camouflage (Security and Seabee personnel only)

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Maternity Uniforms. When the situation dictates, wear of the maternity uniform is mandatory for all females in the Navy when a uniform is prescribed and regular uniforms no longer fit.

3. Optional periods will not be authorized unless announced by Commanding Officer, NAS Lemoore.

4. Indoor Duty White. When prescribed, medical personnel may wear this uniform only while working within the confines of a medical facility, and to and from work.

5. Mess Management Specialist (MS Rating)

a. Work Uniform (Men). Mess Management Specialists (men) working in galleys and bake shops, and messmen performing their duties, may wear white tee shirts, white trousers, aprons, and caps as appropriate while working in the Galley.

b. Work Uniform (Women). Mess Management Specialists (women) may wear the women's short sleeve white shirt or the undershirt with washable white work slacks, with white or beige undergarments, aprons, and caps as appropriate while working in the Galley.

Seasonal Chart for Marine Uniforms

1. MCO 1020.34F and MCBul 1020 series provide detailed guidance to all Marines relative to uniform and personal appearance standards and also authorized uniform options.

2. Uniform of the Day

	<u>Winter</u> (1st Monday in October)	<u>Summer</u> (3rd Monday in April)
Service "A"	A	A
Service "C"	P	P

a. Personnel may not wear the service sweater while on leave or liberty, or when a participant or guest at military ceremonies. It may only be worn during duty hours and to and from domiciles.

b. Slacks are not authorized for wear by women marines on occasions when a skirt is more appropriate.

3. Working Uniforms Authorized

	<u>Winter</u>	<u>Summer</u>
Service "B" or "C"	A	
Service "C"		A
Utility Uniform	P	P

a. The field coat is authorized with the Service "B"/"C" uniforms (with or without sweater). These uniform combinations will only be worn on base or while traveling in private/government vehicles between local military facilities, or to and from a domicile.

4. Evening Official and Formal Social Occasions

<u>Marine Officer</u>	<u>Winter</u>	<u>Summer</u>
Evening Dress "A"	A (Field Grade)	A (Field Grade)
Evening Dress "B"	P (Field Grade)	P (Field Grade)
	A (Company Grade)	A (Company Grade)

Blue Dress "A"	P (Company Grade)	
White Dress "A"		P (Company Grade)

<u>Enlisted Marines</u>	<u>Winter</u>	<u>Summer</u>
Service "A"	P	P
Blue Dress "A" or "B"	A	A
Evening Dress	A (SNCO's)	A

5. <u>Military Ceremonies</u>	<u>Winter</u>	<u>Summer</u>
Service "A"	P	P
Service "C"	A	A

a. During ceremonies which consist of Navy and Marine personnel, it is important that Marines wear the uniform that is equivalent to the required Navy uniform for participants and guests. However, FMF enlisted Marines are not required to possess "Dress" uniforms. In that it is more important to maintain uniformity of Marine uniforms in formations, the "Dress" uniforms may be required only in those formations limited to officer participants, or when it is known that all Marine enlisted participants possess the Blue Dress Uniform.

b. The Sam Browne Belt or service belt is authorized only for ceremonial (under arms) occasions.

6. Those personnel who were officially issued the flight jacket may wear the jacket everywhere on base or station and while proceeding from home to duty station and return. The flight jacket may be worn with the flightsuit, the Service "B" uniform, or the Service "C" uniform only. The flight jacket may not be worn by participants or guests at military ceremonies.

7. Commands authorized Blue Dress Uniform allowances will ensure that the Blue Dress Uniform is worn for all occasions included as justification when the allowance was requested.

8. The service sweater is not authorized for wear with the Blue Dress "C" or "D" uniform.

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Specific Guidance for Military and Civilian Attire in Area Five

1. The following standards of dress concerning uniforms and civilian clothing shall be adhered to by all personnel:

a. Military Attire

(1) The brown leather flight jacket may be worn anywhere within the confines of the naval air station. It may be worn off station with working uniforms only while in a vehicle in transit directly to and from work.

(2) The sage green jacket is considered organizational clothing. It may be worn with working uniforms only, while working or standing watches on the aircraft parking ramps, in hangars, and in other outdoor working areas in the operations area only. The sage green jacket will not be worn to any service facility (i.e., galley, Navy Exchange (NEX) etc. It is not authorized for wear with any service uniform (with ribbons). It is not authorized for wear off base.

(3) Individual command baseball caps may be worn only with working khaki, utility uniform, navy coverall, and flightsuits.

(a) The knit watch cap is authorized only for wear with utilities while working or standing watches on the aircraft parking ramps, in hangars, and in other outdoor working areas in the operations area only. The knit watch cap will not be worn to any service facility (e.g., galley, Navy Exchange (NEX) etc.).

(4) Utilities, CPO/Officer working khakis, and camouflage utility uniform may be worn while commuting to and from work. Additionally, they may be worn for brief and appropriate stops off-base during duty hours or while commuting to and from place of duty, such as: dropping off and picking up children from school/daycare centers, obtaining gas or other essential driving aids (wiper blades, fluids, lights, etc.), picking up/dropping off dry cleaning, automatic teller machines, picking up vehicles from auto repair shops and gas stations, at drive thru windows where exiting the vehicle is not required, at a convenience store or drugstore for the purchase of emergency childcare or health supplies (milk, diapers, medicine, etc.), and business conducted at financial institutions. They are not authorized as a liberty uniform or during circumstances where a service uniform would be appropriate (court appearances, dealing with public officials, attending classes, etc.)

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(5) Foul weather and organizational clothing may be worn with working uniforms only. Foul weather clothing is authorized for wear with utilities while working or standing watches on the aircraft parking ramps, in hangers, and in other outdoor working areas in the operations area only. The Foul weather and organizational clothing will not be worn to any service facility (i.e., galley, Navy Exchange (NEX) etc.) Foul weather and organizational clothing may not be worn off base.

(6) Coverall uniform may be worn in the immediate working area only. They may also be worn at any naval air station dining facility (galley, NEX food court), PSD, and while transitting to and from these facilities. They are not authorized in any other facility or off-base.

(7) Commanding officers and officers in charge may authorize wearing of "T" shirts in work areas. This authorization applies only to those work areas where personnel are subjected to extreme heat. Personnel will be in a complete uniform when utilizing service facilities such as the galley, gas station, NEX, dispensary, etc.

(7) Uniform of the Day will be worn for office work, watch standing, liberty, and business ashore.

b. Civilian Attire

(1) Appropriate civilian clothing shall be worn by off-duty military personnel in or about the public buildings, areas, and facilities of military installations. When in an off-duty status, personnel may wear civilian clothing in enlisted dining facilities at all meals.

(2) When civilian clothing is worn, personnel shall ensure that their dress and personal appearance are neat and clean, in good taste, and appropriate for the occasion. All transparent and semi-transparent clothing shall be accompanied by appropriate undergarments. Undergarments alone (such as men's undershirts) are not authorized for wear without suitable outer covering. Shoes or sandals (sandals and tennis shoes may be worn without socks) are required in all public areas (except in the immediate vicinity of swimming pools). Men are not authorized to go without a shirt, except when involved in athletics

(a) Personnel participating in recreational/athletic activities may wear the clothing usually associated with the type of recreational or athletic activity.

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(b) No part of the uniform shall be worn with civilian clothing except those articles which do not present a distinctive naval appearance. Only the articles of the military uniform listed in reference (b) may be worn by military personnel:

- Command ball caps without rating insignia
- Belts with civilian buckles
- Four in hand necktie
- Gloves
- Socks/hosiery
- Shoes
- Underwear
- Raincoats without insignia
- Windbreaker without insignia
- Sweater
- Watch cap and purse

(3) Civilian clothing may be worn directly to and from work; however, military personnel must be in an appropriate uniform when in a duty status. Military personnel checking in or out or conducting ongoing official business during normal working hours are considered to be in a duty status.

(4) The following articles are considered inappropriate civilian attire:

(a) Frayed, excessively worn, or torn clothing.

(b) Clothing imprinted with potentially offensive words, signs or picture.

(c) Footwear which is not in good repair or clean and polished as appropriate.

(d) Shoes, other than tennis shoes or sandals, without socks.

(e) Shower shoes not styled for street wear (i.e., not leather or cloth topped).

(f) Uniform apparel and/or insignia except shoes, socks, underwear, and raincoats. (Military insignia must be removed from raincoats when worn with civilian clothes).

(g) Recreational/athletic gear except as specified in paragraph (2).

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(h) Earrings. Earrings are prohibited for male personnel in civilian attire when in a duty status or while in/aboard any ship, craft, aircraft, or in any military vehicle, or within any base or other place under military jurisdiction, or while participating in any organized military recreational activities. When considered appropriate by the presiding authority under article 12201.2, earrings may be prohibited while in foreign countries.

(i) Body piercing. Not authorized while in uniform. No articles, other than earrings for women, shall be attached to or through the ear, nose, or any other body part. Additionally, body piercing is not authorized in civilian attire when in a duty status or while in/aboard any ship, craft, aircraft, or in any military vehicle, or within any base or other place under military jurisdiction, or while participating in any organized military recreational activities. When considered appropriate by the presiding authority under article 12201.2, body piercing may be prohibited while in foreign countries.

(5) Protective clothing for operating vehicles other than automobiles

(a) Wear. Naval personnel will wear protective clothing with their uniform only while operating or riding as a passenger on two or three wheeled vehicles, and while going between a parking area and duty station.

(b) Description

1. Protective clothing is clothing which could prevent or limit accidental injury.

2. Protective clothing includes a helmet, long sleeve shirt or jacket, long trousers, chaps, leather jacket and gloves, and hard soled shoes with heels (boot), and reflective vest.

3. Boots or heavy shoe, worn instead of uniform shoes, must be plain. The jacket and chaps are plain leather or other protective material, unadorned except for safety markings. Leather gloves or other protective gloves are authorized.

(c) Procurement responsibility. Individuals are responsible for buying their own protective clothing. Protective clothing may be stowed aboard station, if space permits.

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c. Command Attention. Reference (b) prescribes the manner in which uniforms should be worn. Commanding officers and officers in charge must give constant attention to uniforms and impress upon all personnel the importance of wearing them properly. The uniform is to be proper in every sense of the word. The prescribed dress uniform is the appropriate uniform for wear at social events after 1800. It is emphasized that when officers and/or enlisted personnel are attending the same functions as a group, the senior officer present will prescribe the uniform to be worn within the guidelines of reference (b) and this instruction.

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WORKING UNIFORM REGULATIONS

1. Commanding officers and officers in charge retain the option of excluding their command from the authorization granted to wear the working uniform off station.
2. As an administrative action, personnel who abuse the privilege of wearing working uniforms to and from their residences and appear in off-base areas in unauthorized uniforms shall have this privilege revoked. In addition, these personnel will be required to muster with their supervisor in the uniform of the day upon arrival and departure from the work place for a period of 30 days. This administrative revocation does not preclude a commanding officer from awarding nonjudicial punishment.